

JOB DESCRIPTION

Job Title: Senior Organizer - NYCPP

Supervisor: NYCPP Director

Location: NYC

Background:

La Fuente, a Tri-State Worker & Community Fund, Inc. is a not-for-profit organization that creates, fosters and guides collaborative projects, which bring together progressive labor unions and community partners around immigrant and worker rights issues.

Through these projects we aim to:

- Develop long-term partnerships among local trade unions, community organizations, and advocacy groups to improve conditions in low-income and immigrant neighborhoods.
- Provide leadership development and opportunities for union members and new immigrants especially communities of color so that they are able to participate fully in local, state and national campaigns to expand civic participation, protect labor rights and take on other social justice issues.
- Provide an organizational vehicle for new immigrants and long-term residents to engage in community development, immigration reform, advocacy and neighborhood improvements.
- Strengthen unions' commitment to immigration reforms by working with union members, leaders and staff.
- Encourage new immigrant leadership among union members and create support for immigrant issues among non-immigrant union members through education.
- Create a mutually beneficially vehicle through which community and labor groups can collaborate around immigrant and worker rights issues.

Our view of immigrant rights goes beyond reforming current immigration laws to include access to public services, improved educational opportunity, greater political engagement, economic power and human rights by building alliances across ethnic and language barriers that unite working class communities.

La Fuente currently has two projects: the New York Civic Participation Project (NYCPP) and the Long Island Civic Participation Project. We are also exploring the possibility of developing a New Jersey Civic Participation Project and other projects throughout the Mid-Atlantic region.

Summary of Responsibilities: The Senior Organizer is responsible for working with one or more committees and other locally based community entities to organize, develop leadership, build alliances and create opportunities for civic engagement in the community. The Senior Organizer has more responsibilities than an Organizer, but is not responsible for supervising full-time permanent employees.

Primary Responsibilities:

- Hold monthly committee meetings
- Do outreach and recruitment via phone calls, mailings, house visits and meetings with union and community members
- Work closely with members to develop their leadership and create new opportunities for leadership development
- Build and maintain relationships with local elected officials and community allies in the neighborhood (CBO's, churches, mosques, parent associations, local coalitions, etc.)
- Keep the committee updated on developments around policy issues related to the project's overall work including immigration, education or local community issues
- Maintain and update database regularly
- Attend weekly staff meetings
- Organize work in coordination with work plans, timelines and work of committee

- Identify local issues of importance to the community and integrate them into neighborhood campaign work
- Develop and maintain local campaigns that develop leadership, engage members and create visible change in the community
- Maintain and foster relationships with local media
- Help conduct leadership development programs & trainings at the neighborhood and project levels for active union and community members
- Write regular updates or newsletter articles on work with committee

Collaborative Responsibilities (other staff members):

- Integrate broader project work into the committee's work
- Create community education programs, materials and issues training materials
- Guide committee in managing neighborhood budget
- Help in planning and running broader project events
- Support annual fundraising event
- Intern supervision; possible supervision of part-time or temporary staff

Qualifications:

- 2-3 years of formal or informal experience organizing with community organizations and/or labor unions;
- Proven ability to work independently with little supervision;
- Prior experience working with or knowledge of the area a plus;
- Coalition building and outreach skills among community institutions, grassroots organizations, unions, churches, service agencies, etc.;
- Team building and leadership development skills;
- Experience implementing grassroots action and policy campaigns;
- Familiarity with software applications in a Windows environment;
- Ability to attend evening and weekend meetings;
- Experience in planning and goal setting;
- Ability to communicate in Spanish and English is required; and
- Commitment and passion for social justice.

Salary: Depending on experience with an excellent benefits package.

E-mail a cover letter, resume and three references to:

Arjeta Rama, La Fuente
 101 Avenue of the Americas, 17th Floor
 New York, NY 10013
 Email: arama@lafuenteinc.org
 Fax: 212-388-3951

The Project is an equal opportunity, affirmative action employer. Women, LGBT and people of color are encouraged to apply.